

Education and Outreach Assistant Job Description

The Alzheimer's Association, Michigan Great Lakes Chapter is seeking a volunteer Education and Outreach Assistant for the Ann Arbor area.

Description of Position:

- The Education Assistant is involved in promoting dementia awareness through outreach efforts, information sharing and dissemination of chapter resource materials.

Duties and Responsibilities:

- Obtain knowledge of the support and program services offered by the Alzheimer's Association to link families and caregivers to services that best meet their needs
- Assist with community outreach to promote education programs offered by the Alzheimer's Association, Michigan Great Lakes Chapter
- Present on dementia-related topics to interested community groups to promote dementia awareness
- Coordinate speaker engagements through the Speakers Bureau program
- Prepare materials for upcoming programs
- Report to the Education and Training Coordinator

Job Requirements:

- A knowledge of or a willingness to learn about Alzheimer's disease and its impact on the individual, their family, and caregivers
- Strong communication and organizational skills
- Excellent interpersonal skills
- Interest in public speaking

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