

**Minnesota-North Dakota
ALZHEIMER'S ASSOCIATION
VIDEO/BOOK REQUEST PROCEDURE**

Videos/books are available for use by affiliated support groups at no charge from the National Green-Field Library in Chicago.

1. Contact the Chapter in advance to notify of request for tracking purposes.
2. Email: greenfield@alz.org or
Call: 1.800.272.3900 ask for Green-Field Library or
Call: 1.312.335.9602 ask for Patty Yuen
Fax: 1.312.335.0214
3. Please identify yourself as a Support Group facilitator affiliated with the **MN-North Dakota office of the Alzheimer's Association and inform them you have received the permission of that office.** In the body of the email give the name of your contact person (Angie Bizal) at the chapter, list a street address for UPS delivery & facility name, your name & phone number. Due to the volume of requests Green-Field Library receives, **this information must appear on your request each time you contact the Green-Field Library, otherwise your request will be delayed.**
4. If you email your request, please cc: Angie on the email, Angie.Bizal@alz.org.
5. Please return the video/book by the requested time. When you return the video/book, please use a mail/delivery service that can be traced & insured i.e., UPS, FedEx. If videos/books are lost or damaged, replacement costs will be charged back to the facilitator.

See a list of books, journals, videos at the Green-Field library search catalog:
www.alz.org/greenfield

Thanks!