

Call for Abstracts

[Submit your abstract](#) by February 24, 2024. ISTAART members can submit abstracts through February 28.

[Satellite Symposium](#) will be hosted May 15-16, 2024 in Cape Town, South Africa, and online.

Share your latest findings in the following topic areas:

- Basic science and pathogenesis
- Biomarkers
- Clinical manifestations
- Drug development
- Public health
- Dementia care and psychosocial factors
- Dementia care practice
- Clinical case reports

Abstracts are due February 24 at 11:59 p.m. ET (February 28 at 11:59 p.m. EST for ISTAART members).

Don't miss an update!

All abstract submission and notification process emails will be sent from no-reply@mail.m-anage.com. Add this address to your safe sender list or address book to ensure you receive all communications.

The submitter and co-authors will receive an email when your submission is complete. Invitation emails are sent to the presenting author only. It is your responsibility to contact alz@confex.com if you do not receive the system-generated emails.

<< Information to know before you begin your submission >>

- Review this document *prior* to initiating your submission.
- Find answers in the list of frequently asked questions and how to prepare for your submission.
- **To begin** - [click here to begin your submission](#)
- Click "Create Account"
 - When returning to the site, click "Login" to login with your credentials
- Click "Abstract Submissions" to submit an abstract or view your in-progress abstracts
- [NEW] There are two submission types: Art at AAIC Satellite Symposium, and research abstracts. Click Abstract Submissions to submit research abstracts.

Navigation Tips:

1. In your abstract, click on the "Save & next" button at the bottom of the screen as you complete each step. Navigate to previous steps via the "Back" button at the bottom of the screen.
2. Completed steps will show as filled in blue circles on the Todo's panel, and incomplete steps will remain gray.
3. Avoid using your browser's back and forward buttons.

<< IMPORTANT DATES >>

Date	Event
February 1, 2024	Submission site opens
February 24, 2024 11:59pm EST	Abstract submission site closes for non-ISTAART Members
February 28, 2024 11:59pm EST	Abstract submission site closes for ISTAART Members
End of March, 2024	Abstract notifications sent via email
May 15-16, 2024	Satellite Symposium in Cape Town, South Africa, and online

<< WHAT TO PREPARE FOR YOUR ABSTRACT SUBMISSION(S) >>

Submission:

Click Abstract Submissions:

1. **Title** (English Only)
2. Choose **Preferred Presentation Format**
3. Choose **Theme and Topic**
4. Choose **Keywords** (minimum 1, maximum 3)
5. **Author Information** (“I am an Author” or “Add Author”; *collect the information below in advance*)

I AM AN AUTHOR:

- First and Last Name, Country, State
- Add Affiliations, Role, and Study Group(s)
 - Role of the author: Check if you are the presenting author
 - Affiliation: Enter affiliation(s)
 - *Study-Group: Only needed if a research group is an author*

ADD AUTHOR [CO-AUTHOR(S)]:

(if applicable; **submitter is required to submit this information**)

- E-mail Address
- First and Last Name, Country, State
- Add Affiliations, Role, and Study Group(s)
 1. Role of the author: Check if this author is the presenting author
 2. Affiliation: Enter affiliation(s)
 3. *Study-Group: Only needed if a research group is an author*

6. **Additional Information** questions

7. **Abstract Upload** (English Only)

The use of the provided abstract template and the following headers are required:

- i. Background
 - ii. Methods
 - iii. Results
 - iv. Conclusions
- All four sections combined cannot exceed 350 words. Verify the word count prior to entry.
References are not required; if you would like to include references, they must be included in the abstract body.
 - Tables and Figures can be included in the uploaded abstract text file, but note that captions contribute to the abstract word count.
 - Acceptable formats: .jpeg, .gif, or .png

- Up to 3 tables/figures may be included.
8. **Summary.** To finish your submission, ensure that all steps in the panel at the top of your abstract submission are filled in (complete), then check the “Final approval of your submission” box and click Submit. **Any abstracts left as incomplete drafts will not be considered for the conference.**

<< [NEW] ART AT AAIC SATELLITE SYMPOSIUM >>

The 2024 Satellite Symposium will include Art at Satellite Symposium, a new initiative to showcase images related to Alzheimer's and dementia research. The images submitted for Art at Satellite Symposium should be original/unpublished and prepared by the presenting author. Images can include research figures (e.g. neuroimaging analysis, immunohistochemistry, brain autoradiography, electron microscopy), illustrations, and photography. All submissions will undergo review, and accepted images will be displayed as part of the poster presentations at Satellite Symposium 2024.

The deadline for submission is the same as Satellite Symposium abstract submission: February 24, 2024 at 11:59pm EST (general deadline); February 28, 2024 (ISTAART member extended deadline).

Due to limited space, only a select number of Images will be accepted.

Submission:

Begin a new submission under **Art at AAIC Satellite Symposium**.

Enter a **Title**.

Enter **Author Information** ("I am an Author" or "Add Author"; *collect the information below in advance*)

I AM AN AUTHOR:

- First and Last Name, Country, State
- Add Affiliations, Role, and Study Group(s)
 - Role of the author: Check if you are the presenting author
 - Affiliation: Enter affiliation(s)
 - *Study-Group: Only needed if a research group is an author*

ADD AUTHOR [CO-AUTHOR(S)]:

(if applicable; **submitter is required to submit this information**)

- E-mail Address
- First and Last Name, Country, State
- Add Affiliations, Role, and Study Group(s)
 1. Role of the author: Check if this author is the presenting author
 2. Affiliation: Enter affiliation(s)
 3. *Study-Group: Only needed if a research group is an author*

Upload your image. Accepted file types: JPEG image (*.jpg), PNG image (*.png), or GIF image (*.gif).

Upload an image description on the provided Word document:

- Maximum 350 words

- Please include how your image is connected to Alzheimer's and dementia research

Summary. To finish your submission, ensure that all steps in the panel at the top of your abstract submission are filled in (complete), then check the “Final approval of your submission” box and click Submit. **Any abstracts left as incomplete drafts will not be considered for the conference.**

<< EMBARGO POLICY AND CONFIDENTIALITY AGREEMENT >>

All presenting authors must agree to the [AAIC Conference Policies](#), including Confidentiality Agreement, Photo/Video/Audio Recording Policy, and Conference News Embargo Policy.

<< FREQUENTLY ASKED QUESTIONS >>

What do I need to prepare for my submission?

[Click here](#) to view a detailed list.

What are the themes and topics?

- Basic science and pathogenesis.
 - Genetics
 - Human Neuropathology
 - Molecular and Cell Biology
- Biomarkers.
 - Biomarkers (non-neuroimaging)
 - Neuroimaging
- Clinical manifestations.
 - Neuropsychiatry and Behavioral Neurology
 - Neuropsychology
- Drug development.
 - Human
 - Nonhuman
- Public health.
 - Epidemiology
 - Health Services Research
 - Prevention (nonpharmacological)
- Dementia care and psychosocial factors.
 - Dementia Care Research (research projects; nonpharmacological)
 - Psychosocial Factors and Environmental Design
- Dementia care practice.
 - Dementia Care Practice
- Clinical case reports.
 - Clinical Case Reports

Do I need to register?

Yes, all presenters and attendees **must** register for the conference. The registration link is available on the [conference website](#).

What is the age requirement for presenting authors?

Presenting authors must be 18 years of age at the time of the conference.

Will my abstract be considered for a podium or oral presentation?

You will be asked to indicate your preference to be considered for a poster only or for an oral presentation (if not selected for an oral presentation, abstracts will automatically be considered for a poster presentation). You will be notified at the time of acceptance which format you've been assigned.

What are the poster requirements?

All poster presenters must upload a digital poster to the virtual platform. The poster requirements and upload details will be provided to presenters in March.

Am I allowed to submit abstracts that have been previously presented?

Yes. If the abstract provides updates on designs, data or analyses that have been published or presented prior to the conference, please select the Update category. If the abstract will be published verbatim prior to the conference, please select the Encore category.

How do I make edits to an abstract in "submitted" status?

You may make edits to your submitted proposal through the submission deadline. It is your responsibility to confirm that your abstract is correctly submitted and is received by the submission deadline.

When will I be notified if my abstract has been accepted?

Notifications of acceptance/denial of abstract submissions will be sent by the end of March.

Does the Alzheimer's Association own accepted abstracts?

Accepted abstracts become the property of the Alzheimer's Association. Ownership of submitted abstracts not accepted for presentation reverts to the author.

If my abstract is accepted, will it be used by the Association for sales or marketing purposes?

The Alzheimer's Association reserves the right to provide abstracts to conference registrants and the public via online modalities, a mobile application, and any other modalities they wish. In those formats, the abstracts become the property of the Association, along with the PowerPoint slides or handout material.

Abstracts for Satellite Symposium are not published in Alzheimer's & Dementia journal.

If I need to retract my abstract submission, what is the deadline?

You can retract your abstract submission at any time. Depending on our publication deadlines, we may be unable to remove your abstract from print materials. To retract an accepted abstract, you must email abstracts@alz.org and confirm a response.

If my abstract is accepted, how do I make an author change or withdraw my abstract?

If the identified presenting author becomes unable to present, a co-author may present. Notification of the change must be submitted in writing to abstracts@alz.org by the deadline stated in the acceptance notification email. If none of the authors on the abstracts can present, a request must be submitted in writing to abstracts@alz.org to withdraw the abstract. Depending on deadlines, we may be unable to remove your abstracts from print materials.

<< QUESTIONS & TECHNICAL SUPPORT >>

Topic	Email	Hours
Technical Support (log in issues, technical entry issues)	alz@confex.com Or phone: 1.401.334.0220	9am - 5pm Eastern Time, Monday-Friday
Abstract questions	abstracts@alz.org	9am - 5pm Central Time, Monday-Friday
General conference questions	aaicsymposia@alz.org	9am - 5pm Central Time, Monday-Friday

Please read this document carefully prior to contacting the Association or Technical Support.

[Satellite Symposium website](#)