

Rhode Island Chapter
VOLUNTEER APPLICATION

SECTION 1: Personal Information

Today's Date: _____

Please print clearly

Name _____ Home Phone (____) _____

Address: _____ Cell Phone (____) _____

City _____ State _____ Zip _____ Fax (____) _____

Place of Work/School _____ Position/Year In School _____

Email Address (print clearly) _____

Primary Language _____ Best time to call/Preferred number _____

I am seeking community service hours *or* an internship/practicum: Yes No

Program/Degree _____ Hours Needed _____ By when _____

Connection to Alzheimer's disease (check all that apply)

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Family Member | <input type="checkbox"/> Caregiver | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Friend of person with AD | <input type="checkbox"/> Community Supporter | |
| <input type="checkbox"/> Student interested in AD | <input type="checkbox"/> Healthcare Professional | |

Emergency Contact (required)

Name: _____ Relationship: _____

Phone: (____) _____ Email: _____

Please indicate which days and hours you are available to volunteer:

DAY:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
HOURS:							

SECTION 2: Interests & Experience

We're happy to have you! Now tell us a little bit more about yourself so that we can get to know you and better match your volunteering preferences.

1. Tell us why you wanted to volunteer with the Alzheimer's Association. How did you hear about us?

2. Have you volunteered before? If so, where?

3. Tell us about your hobbies and interests:

4. Please describe any education, experience, and skills that might help prepare you for the volunteer work you chose. Do you have any professional/social memberships? (resumes are welcome)

5. Are there any projects or tasks that you dislike or are uncomfortable performing? (Please List)

6. Do you have access to regular transportation? Yes No

7. Are you willing to travel to neighboring cities? If so, how far would you be willing to travel to volunteer?

8. Please list any accommodations you may require in order to volunteer with us:

9. Do you speak another language? If so, list language (s).

10. All volunteers are required to attend an Orientation session within their first 90 days of volunteering. Are you willing to attend a training session? *Please note: Specialized activities may require additional training (i.e. Support Group Facilitator, Advocates, & Speaker's Bureau).*

Yes No

Please return completed application to:

Michelle La France
mlafrance@alz.org
Fax: 401.421.0115

Alzheimer's Association Rhode Island Chapter
245 Waterman Street, Suite 306
Providence, RI 02906

SECTION 3: Volunteer Activities

Please check the top five areas that interest you.

*Development/Fundraising Volunteers:

“Day-Of” Special Event Volunteer will serve at special events to help with set up, tear down, and general logistics. Reports to the Development Director to support the Event Committee when needed. Great for people and groups looking for an “as needed” commitment. Volunteers are needed throughout the year, particularly during the Fall Walk season.

Marketing Volunteer will assist Public Relations Specialist with building a positive presence of the Alzheimer's Association in the community. Some duties may include writing articles for newsletter, making promotional visits, & notifying media about events. Training will be provided and schedule can be flexible according to volunteer's needs. Communications experience is preferred.

Event Committee Volunteer will work with the Special Events Coordinator to assist with the planning and implementation of events. Tasks may include contacting sponsors, organizing lists, picking up donations, arranging ‘day of’ logistics, and publicizing the event.

Walk to End Alzheimer's Committee Volunteer will work with the Special Events Coordinator to assist with the planning and implementation of the walks. Tasks may include contacting sponsors, organizing walk lists, picking up donations, arranging ‘day of’ logistics, and publicizing the walk events.

The Longest Day Committee Volunteer will work with the Special Events Coordinator to assist with the planning and implementation of The Longest Day. Tasks may include contacting sponsors, organizing lists, recruiting teams, and publicizing The Longest Day.

*Community Outreach Volunteers:

Education Conference Volunteer assists the Program Manager during day of event. Will greet attendees, direct them to the conference location/display areas, assist with registration and act as “runners” as needed. May be responsible for the Alzheimer's Association education table for the day.

Program Ambassador assists the Program Manager by giving brief presentations in their community. Training and materials are provided. Locations and times vary. A one year commitment is preferred.

Health Fair Volunteer is responsible for overseeing tables at various health fairs. Assignments given to volunteers depending on where they live and their willingness to travel.

Volunteer Speaker's Bureau, at request of Program Manager, use expertise to give presentations on topics relating to dementia and other health issues; Must be professional involved in support, care, and treatment of those with the disease; Additional application requirements include a resume/curriculum vitae, completed Topics List, & Background check; one year commitment preferred

Advocates are concerned and committed to advancing initiatives to secure Alzheimer's care as a national and local priority. Will help research current issues and educate the public & legislators through informed communication. (i.e. lobbying, letter writing campaigns, awareness events, talking with friends and neighbors, etc.) Scripts and Training are provided. Volunteers may be able to work from home.

Early Stage Social Engagement Volunteer is responsible for leading a weekly social program for people with early memory loss. Will be responsible for organizing weekly activities and complete monthly monitoring. Please submit a resume with your application. Experience with Alzheimer's disease, especially in group settings is required. Reliable transportation needed. Criminal Background check required. (one year commitment minimum)

*Mission Enhancement Volunteers:

Administrative Assistant Volunteer is primarily responsible for assisting with daily office functions. This volunteer position will assist with preparing packets and mailings, making copies, filing, maintaining resource supplies, typing and more.

Data Entry & Computer Volunteer is primarily responsible for helping with various computer tasks. This position will create new data files, run reports, and make corrections as requested and word processing in the data base of Word, Excel, Helpline.

Other: If not listed, please let us know how you would like to get involved: _____

*Support Group Facilitators:

Please submit a resume with your application. Annual Training and support from the Program Manager will be provided as needed. Minimum commitment of one year and Criminal Background Check required.

Caregiver Support Group Facilitator will work with the Program Manager to host a monthly support group at an approved facility, manage publicity, sustain a contact network, display Association and educational materials, and follow up with participants. Will be responsible for monitoring the quality of the group by reporting monthly statistics to the chapter office. Takes approximately 5 hours per month and must attend a Facilitator orientation and an annual training. Experience with Alzheimer's disease is required. Criminal Background check required. (one year commitment minimum)

Early Stage Support Group Facilitator will host a support group at an approved facility, manage publicity, sustain a contact network, display Association and educational materials, and follow up with participants. A degree in Mental Health or equivalent experience is required.

Please note that it is the policy of the Alzheimer's Association to conduct a Criminal Background check on all volunteers in order to protect the vulnerable population that we serve. Thank you for your cooperation!